



American Baptist Home Mission Societies (ABHMS) is looking for a National Coordinator for Asian Ministries

The **National Coordinator for Asian Ministries** is a member of the Intercultural Ministries Unit of the American Baptist Home Mission Societies (ABHMS), a program department committed to serving alongside ethnic and language-specific communities to increase the ability of a broad spectrum of leaders and disciples to engage in transformative mission work in an increasingly multicultural society. This position is responsible for developing ministries with and among peoples of Asian descent by connecting partners, cultivating leaders and transforming communities through resource sharing, relationship building, training, professional and organizational development, education and advocacy. The National Coordinator for Asian Ministries also collaborates within the Intercultural Ministries Unit and across ABHMS to align all efforts to the ABHMS strategic mission, vision, and values. This is a fulltime non-exempt professional-level position based at the Leadership & Mission Building located in King of Prussia, PA, and requires the ability to work onsite. The National Coordinator reports to the Director of Intercultural Ministries. This position is available immediately.

Primary Duties and Responsibilities

- Develop and deepen mutually beneficial relationships with pastoral and lay leaders involved with Asian Ministries across the ABHMS constituency, both established and emerging. “Asian Ministries” is understood to include any and all immigrant generations (1st, 2nd, 3rd generation, etc.) as well as any and all Asian and Pacific Islander country/territory/cultural heritage or connection. This also includes people of the Burma Diaspora, who constitute a large and growing population within Asian Ministries.
- Articulate both needs and gifts identified through these relationships, considering alignment with ABHMS mission, vision, values, and initiatives.
- Work creatively and collaboratively across ABHMS staff and its networks and American Baptist national and regional partners to meet identified needs and connect gifts to opportunities through program development and implementation, conferences and trainings, recommendation of resources, education and advocacy, and strategic networking, thereby serving as a bridge for future direct relationship-building.
- Contribute to the strategic efforts of the Intercultural Ministries Unit and help to implement a framework for transformative intercultural engagement.
- Proactively seek and engage in ongoing learning about emerging needs and interests of Asian Ministries faith leaders and communities and of intercultural ministries in general. Apply learnings in ways that build ABHMS’ network capacity and shape the Intercultural Ministries Unit’s missiological lens and posture.
- Organize and maintain accurate and up-to-date files and data analysis of related ministries in order to foster team collaboration, good stewardship of resources, and informed ministry output.
- Pursue overarching ABHMS mission goals and strategies through serving on committees and work groups.
- Perform other relevant duties as assigned.

Skills, Experiences, Education and Competencies

- Deep appreciation for the mission, vision, values and goals of ABHMS.
- Knowledge, passion and interest in working with a variety of faith leaders in a variety of faith-based settings.

- Graduate-level training in theology and other areas of Christian ministry, with a deep understanding of Baptist polity and identity.
- Minimum five years of successful program development and project management.
- Minimum of five years of effective networking with Asian Christian communities and leaders beyond a single local congregation.
- Proficient writing and conversational skills in English. Facility with any Asian language a plus.
- Understanding and appreciation of the diversity and complexity of “Asian” identity and other self-identities among those connected to Asian Ministries.
- Can show cultural fluency and racial awareness through one’s ability to respect all persons, advance intercultural values and racial justice, and navigate cultural differences and norms.
- Strong skills in intergenerational relationship-building using a variety of communication tools and interpersonal skills.
- Self-motivated with an ability to complete tasks with minimal supervision while also working collaboratively in teams toward achievement of goals.
- Demonstrates effective interpersonal, communication and presentation skills, both written and oral across diverse audiences.
- Creativity, critical thinking, consistency of effective planning and implementation of work, and teachability are all needed for success.
- Proficiency with Microsoft Office software and Internet applications required.
- Strong professional ethics and commitment to confidentiality.
- Competency working within a nationally focused non-profit and complex faith-based setting.
- Ability to promote a positive working environment, strong collaboration and cooperation with diverse colleagues, openness to change and conflict resolution.
- Ability to occasionally work an irregular schedule, evenings or weekends as needed, and be willing to travel across the United States and Puerto Rico for work-related trips.
- Must live within commuting distance of the ABHMS corporate offices in King of Prussia, PA. Relocation assistance available.

Who are we? Founded in 1832, the American Baptist Home Mission Societies (ABHMS) has a long history of meeting human needs and empowering individuals, institutions, churches, and communities to share faith, concern, and resources to improve the quality of life for all people across the United States and Puerto Rico. ABHMS is an equal opportunity employer and practices non-discrimination. ABHMS offers a progressive work environment with competitive compensation, comprehensive employee benefits package – including health insurance, retirement plan, life insurance, paid vacation, and sick days plus Christmas week off. ABHMS provides staff with the support needed to continue, developing knowledge, skills, and abilities along their chosen career path consistent with ABHMS’s missional priorities and objectives.

If interested, please provide the following as part of your application packet:

- One **2–3-minute video** describing what you understand is essential when serving alongside Asian leaders/communities in the context of a multi-ethnic/multi-racial denomination and society.
- A **Cover Letter**
- Current **Resumé**

Send these to HRMatters@abhms.org as soon as possible. We will begin reviewing applications on October 12, 2022.